ExpressServe

Report Claims Online for Expedited Processing

*Forgot your user ID or password?

Visit <u>www.fcci-group.com</u> > select Log in > New User Registration or Forgot Password

TO REPORT A CLAIM

- 1. Visit **www.fcci-group.com** and click **Login** in the upper right to access **ExpressServe**sM*.
- 2. Click Report a claim, once logged in.
- 3. Select the **Click here** link, next to report a loss online.
- 4. Enter your Business name and Date of Loss > click **Search**.
- 5. Click **Create Claim** next to the policy for which you need to report a claim.
- 6. Enter loss information > click **Submit Claim** (only once).

You will receive a confirmation screen with your claim number. Use the buttons available at the bottom of the screen to attach documents or submit another claim.

In addition, an email with the claim number will be sent to the reporter who submitted the claim. If a Workers' Compensation claim was submitted, the reporter will also receive a copy of the First Report of Injury in a separate email.

ADDITIONAL WAYS TO REPORT A CLAIM

EMAIL:	newclaim@fcci-group.com
CALL:	1-800-226-3224, press 1 to report a claim
FAX:	1-800-226-2003 for claim reporting only
	1-800-226-3243 for other inquiries

For your benefit, please report your claim immediately.

FCCI Insurance Group includes the following insurance carriers: FCCI Insurance Company, FCCI Commercial Insurance Company, National Trust Insurance Company, Monroe Guaranty Insurance Company, FCCI Advantage Insurance Company and Brierfield Insurance Company.



More than a policy. A promise. 800-226-3224 | www.fcci-group.com