Appendix D9
Trenching and Excavation Checklist

The company's designated competent person should complete the Daily Excavation/Trenching Checklist each day prior to the initiation of any trenching or excavation operations. It should also be used to document changes in the weather that affect the work site or other changes that affect the safety of workers.

The checklist is not intended to encompass all of the duties of the designated competent person. It is a guide to help ensure workplace safety.

The checklists should be saved and stored with the job records. This will allow them to be located should any questions arise about the trenching and excavation inspections on each job.

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